



Borough of Watchung

LIMOUSINE LICENSE

INSTRUCTIONS FOR LIMOUSINE CERTIFICATION

**APPLICATION FOR CERTIFICATE OF COMPLIANCE TO BE FILLED
OUT BY THE APPLICANT.**

BEFORE CERTIFICATION IS ISSUED:

APPLICATION FEES MUST BE PAID

MUST HAVE SWORN STATEMENT ON SERVING PAPERS

BOROUGH APPLICATION FEE - \$75.00

CERTIFICATE OF INSURANCE - (MUST BE \$1.5 MILLION)

CERTIFICATE OF COMPLIANCE APPLICATION FEE - \$50.00

POLICE DEPARTMENT INVESTIGATION FEE - \$50.00 PER DRIVER

**CERTIFICATE SHALL BE POSTED IN A PROMINENT PLACE
IN THE VEHICLE**



Borough of Watchung

For Office Use Only

License Number: L-

License Year:

Payment Amount:

LIMOUSINE LICENSE

PLEASE FILL OUT ONE APPLICATION PER VEHICLE

FEE DUE: \$75.00

EXPIRATION DATE: **DECEMBER 31ST** (of every year)**Owner of Vehicle:**

Name: _____

Address: _____

Phone and Email: _____

Please Include A Copy of Driver License**Description of Vehicle:**

Model and Year: _____

License Plate Number: _____

Vin Number: _____

Insurance Company: _____

Policy Number: _____

Applicant Has Complied with The Requirements of N.J.S.A. 48:16-14 Borough Of Watchung OR: 98/25 Chap. 11-7.

Date Issued: _____ Expires: _____

Approved: _____

Borough Clerk

Seal of the Borough

15 Mountain Boulevard, Watchung New Jersey 07069
Phone: (908) 756-0080; Fax: (908) 757-7027
Permits/Applications www.watchungnj.com

REQUIREMENTS FOR A LIMOUSINE LICENSE

CHAPTER XI

11-7.1 TO 11-7.19

1. Provide A Business Registration Certificate issued by the New Jersey Division of Revenue or proof of registration with the Somerset County Clerk
2. A Federal Tax ID Number (FEIN) if a Corporation
3. Power of Attorney
4. Provide 6 points of ID (same of DMV requirements)
5. Copies of all drivers licenses and fingerprint report with initial application for all drivers
6. Copy of Current Insurance Policy with Borough as a named insured (additional insured) on the policy. (\$1.5 Million)
7. Certificate of Authority to collect sales tax (obtained with Business Registration)
8. Certificate of Formation or Certificate of Incorporation
9. Submit a letter on official company letterhead with the legal company name, address of company and if vehicle will not be at the place of business the address where it will be garaged.
10. Municipal License from town where the business is located, NOT from where the vehicles will be parked.
11. Zoning Certificate of occupancy (approval from the Zoning Officer)
12. Required fees with the application

BOROUGH OF WATCHUNG



Effective June 1, 2015

The Watchung Police Department can no longer perform background checks. You are responsible to provide your personal history background investigation to the Borough. The investigation must be conducted by the State Police. You can obtain the necessary forms (form A) to initiate the process at the following link:

www.njsp.org/about/serv_chrc.html#icbc.

You can also contact the State Police at (609)-882-2000 Ext. 2918.

BE IT KNOWN that I, _____

OF _____

in accordance with the requirements of N.J.S.A. 48:16-16, do hereby appoint
the Director of the Division of Motor Vehicles as my true and lawful attorney
for the purpose of acknowledging service of any process out of a court of
competent jurisdiction to be served against me by virtue of the indemnity
granted under the insurance policy filed herewith.

DATE: _____

Name

Witness

Sworn to and subscribed before me this ____ day of _____

Signature of Notary

Notary Public Commission Exp.