



APPLICATION FOR SOLICITING, PEDDLING, AND CANVASSING LICENSE

To all applicants:

Before you can be issued a permit to peddle, solicit, and canvass in the borough you must meet **all** the requirements of the Watchung Borough Ordinance, Chapter 11, titled "Soliciting, Peddling, and Canvassing." It is incumbent on you to be aware of all the provisions of said ordinance.

APPLICATION REQUIREMENTS:

1. Submission of original application, complete with two (2) 2.5"x 2.5" photographs showing the head and shoulders of the applicant (for use on Badge).
2. Submission of a clear copy of driver's license.
3. Submission of a current Background investigation report (see last page)
4. Submission of a non-refundable **fee of \$110.00** payable to the Borough of Watchung (for profit organizations only).
5. **Certificate of Insurance**
 - a. Proof that the applicant carries and maintains in force insurance covering its operations written by an insurance company licensed to do business in the State of New Jersey. Such insurance must provide comprehensive general liability insurance of \$500,000 (combined single limit each occurrence).

YOU MAY BE REFUSED A LICENSE FOR ANY ONE OF THE FOLLOWING REASONS:

1. Conviction for a felony within the past 5 years.
2. Conviction of a misdemeanor or disorderly person offense which may, in the opinion of the Chief of Police, pose a threat to the public welfare.
3. Previous fraudulent act or conduct.
4. Record of breach of solicited contract.
5. Purposeful misrepresentation of material application information.

If application is denied, the Chief of Police or his designee shall detail the findings which caused the recommendation of denial. Applicant shall have the right to appeal such denial to the Mayor and Council.

IF GRANTED A LICENSE, THE FOLLOWING ARE SOME OF THE RESTRICTIONS AND OBLIGATIONS OF THE LICENSEE:

1. You may only solicit, peddle or canvass Monday through Saturday from 9:00 AM to 9:00 PM
2. You must notify the Police Department which dates, times, and general areas you will be working. You will be given a list of the "DO NOT KNOCK REGISTRY."
3. You may not bring attention to your business by crying out, blowing a horn, ringing a bell other than a doorbell, or by any other loud or unusual noise.
4. You may not solicit, peddle or canvass in an area which is posted or signed expressly prohibiting such activity.
5. You **MUST** have your permit conspicuously displayed on your person while soliciting.

A LICENSE MAY BE REVOKED BY THE MAYOR AND COUNCIL FOR SPECIFIC CAUSES.



Have You Ever Been Convicted of a Crime, Misdemeanor or Disorderly Person Offense? Yes No
If Yes, Give Nature of Offense and Penalty:

Description of the activities to take place during

~ TO BE COMPLETED FOR COMMERCIAL PURPOSE PERMITS ~

Names, Addresses and Telephone Number of 3 Business or Character References for Applicant:

1. _____
2. _____
3. _____

Applicants Residences for Last 10 Years and Dates (From – To):

Have You Ever Been Refused a Soliciting, Canvassing or Peddling Permit? Yes No

If Yes, When, Where and Why? _____

Applicants Driver's License Number: _____ State: _____

List of Additional Vehicles to Be Used: (if applicable)

Vehicle 2:

Make	Model	Year	Color	Plate No.	State
(If not applicant):					
Registered Owner: _____					
Registered Owner's Address: _____					

Name, Address and Phone Number of People, Group, Organization or Corporation for Which You Intend to Solicit, Canvass or Peddle:



Type of Merchandise/Product You Will Be Selling: _____

~ TO BE COMPLETED BY ALL APPLICANTS ~

UPON COMPLETION OF THIS APPLICATION, IT MUST BE SIGNED. SUBMIT TO THE WATCHUNG BOROUGH CLERK'S OFFICE WITH TWO (2), 2.5" X 2.5" HEAD AND SHOULDER PHOTOGRAPHS OF THE APPLICANT AND A NON-REFUNDABLE FEE OF \$110.00 (CHECKS MADE PAYABLE TO THE BOROUGH OF WATCHUNG).

IF AN APPLICANT IS NOT SELF-EMPLOYED, A LETTER OF AUTHORIZATION FROM THE EMPLOYER MUST BE SUBMITTED.

Applicant Signature **Date**

Recommendation: { } Approved { } Denied

Chief of Police **Date**

BOROUGH OF WATCHUNG



CONSENT TO CHECK BACKGROUND AND MOTOR VEHICLE DRIVER'S LICENSE STATUS AND HISTORY

Applicant's Name: _____

Address: _____

City, State, Zip Code: _____

Date of Birth: _____

Driver's License Number: _____

State Issued: _____

I, the undersigned, hereby authorize the Borough of Watchung and its designated agents and representatives to conduct a comprehensive background check as part of my application for a Borough Permit or License. This background check may include, but is not limited to, a review of my motor vehicle driver's license status and history & my criminal history, if any.

I understand that this check will involve accessing records that detail my driving history, including any traffic violations, suspensions, or revocations. I acknowledge that the information obtained will be used solely for the purpose of determining my eligibility for the permit or license for which I am applying.

Acknowledgment and Agreement:

- I certify that the information provided in this consent form is true and accurate to the best of my knowledge.
- I understand that providing false or misleading information may result in the denial of my application or revocation of my permit or license.
- I agree to hold harmless the Borough of Watchung and its agents from any liability arising from the release of my driving records.
- This consent is valid for the duration of the application process and any subsequent reviews necessary for maintaining the permit or license.

By signing this consent form, you authorize the necessary checks to ensure compliance with local regulations and safety standards. Thank you for your cooperation and for helping us maintain a safe and lawful community.

Signature: _____

Printed Name: _____

Date: _____

BOROUGH OF WATCHUNG

OFFICE OF THE BOROUGH CLERK



BACKGROUND CHECK INFORMATION

There are two ways to get criminal history results for a background check;

SUBMITTING FINGERPRINTS THROUGH IDENTOGO

Contact: **Sgt. Jason Moberly, Watchung Police Department, Criminal Investigation Division at 908-756-3663 x96**, for a department case number. This case number is needed to pre-register online at <https://uenroll.identogo.com/>, enter this service code: 2F17ZY. Our ORI number is NJ0182100 (this allows the Police Department to receive the results). Once you are pre-registered, you can make an appointment to submit fingerprints.

Below is some more information:

https://www.identogo.com/uploads/general/NJ_FAQ_UEP.pdf

OBTAINING A "NAME CHECK" THROUGH THE NJ STATE POLICE

Submit a 212b form through the State Police website <https://www.njportal.com/njsp/212b/>