

**BOROUGH OF WATCHUNG**  
**RESOLUTION: R1**

**WHEREAS**, Section 2-25.13 of the Code of the Borough of Watchung requires that contracts for purchases or services involving more than two thousand dollars be awarded by a resolution of the Mayor and Council.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Purchasing Agent be authorized to issue Purchase Orders as follows:

Vendor: Flemington Department Store, 151 Route 21, Flemington, NJ 08822  
Item: 2021 DPW Uniforms  
Total Price: \$2,400.00  
Charged to: 1-01-205-239

  
Wendy Robinson, Council President

  
Keith S. Balla, Mayor

Date: April 1, 2021  
INDEX: Purchases  
C: Finance

**BOROUGH OF WATCHUNG**  
**RESOLUTION: R2**

**WHEREAS**, a tax payment was made by Lynne E. Downing for the 1<sup>st</sup> Quarter 2020 taxes on Block 4001 Lot 4 Q C0021, and

**WHEREAS**, the property had been sold to a new owner in December 2019; and

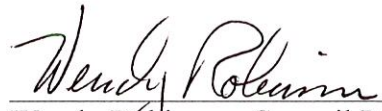
**WHEREAS**, it has been determined that Ms. Downing should be refunded the amount paid and the new homeowners be issued a bill for the amount due.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the refund of said payments be made per the details listed below:

Block 4001/ Lot 4 Qualifier C0021  
21 Schmidt Circle - 07069

Payment made to:

Lynne E Downing  
20 Blueberry Lane Apt L229  
Falmouth, ME 04105-2842  
Amount: \$2,547.07

  
Wendy Robinson, Council President

  
Keith S. Balla, Mayor

Adopted: April 1, 2021  
Index: Finance Misc  
C: B Hance  
D Gaebele

**BOROUGH OF WATCHUNG  
RESOLUTION: R3**

**WHEREAS**, the Borough of Watchung, recognizing the importance of building a community that is economically, socially, and environmentally sustainable, did establish a Green Team Advisory Committee on the June 9, 2011 via resolution R8; and

**WHEREAS**, the importance of building and enhancing a sustainable community that will support existing residents and businesses and attract new ones is even greater now than it was ten years ago; and

**WHEREAS**, the Watchung Green Team was successful in achieving Bronze certification from Sustainable Jersey in 2014, through community actions and education; and

**WHEREAS**, the Borough wishes to take the necessary steps to renew the Bronze certification and achieve Silver certification, enhance the sustainability of the community through continuation of existing programs, and create additional goals, policies, and actions in order to assure clean air and water are maintained, enhance and promote sustainable energy and responsible waste management practices, and provide a healthful, safe place to live and work.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that they do hereby reaffirm and reauthorize the established Green Team Advisory Committee, consisting of Borough employees and residents.

  
Wendy Robinson, Council President

  
Keith S. Balla, Mayor

ADOPTED: APRIL 1, 2021  
INDEX: MISC., APPOINTMENTS, GREEN TEAM  
C: W. HANCE

**BOROUGH OF WATCHUNG**  
**RESOLUTION: R4**

**WHEREAS**, Mayor Balla has recommended the appointment of certain individuals for the terms listed below

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that the following appointments be confirmed:

**BOARD OF ADJUSTMENT**

Paul Panzarella

Filling unexpired term, ending 12/31/2023

**ENVIRONMENTAL COMMISSION**

Andrea Stout

Ending 12/31/2022  
(Correcting Administrative Error)

**GREEN TEAM**

Margaret Ponzio

1 Year Term, Ending 3/31/2022

**COUNTY COMMUNITY DEVELOPMENT COMMITTEE**

Carolyn Solon

Ending 12/31/2021

Cindy Homer

Ending 12/31/2021

  
Wendy Robinson, Council President

  
Keith S. Balla, Mayor

ADOPTED: APRIL 1, 2021  
INDEX: APPOINTMENTS  
CC:



**BOROUGH OF WATCHUNG**  
**RESOLUTION: R5**

**WHEREAS**, the temporary budget adopted by the Mayor and Council was predicated on a timely adoption of the budget, and

**WHEREAS**, N.J.S.A. 40A:4-20 provides for an emergency temporary budget prior to adoption of the final budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung that the following temporary emergency appropriations be made inasmuch as the amounts listed will be included in the final adoption of the budget:

	<u>Salaries &amp; Wages</u>	<u>Other Expenses</u>
Borough Council	\$24,000.00	\$103,950.00
Administrative & Executive	\$270,000.00	\$50,000.00
Borough Clerk	\$145,000.00	\$84,150.00
Elections		\$3,000.00
Financial Administration	\$175,500.00	\$35,250.00
Auditor		\$38,000.00
Assessment of Taxes	\$72,000.00	\$26,520.00
Collection of Taxes	\$60,000.00	\$7,000.00
Legal Services & Costs		\$250,000.00
Engineering Services & Costs	\$140,000.00	\$103,400.00
Public Buildings		\$119,500.00
Bulk Pickup		\$12,000.00
Planning Board	\$9,500.00	\$37,500.00
Zoning Board of Adjustment	\$9,500.00	\$55,600.00
Recycling		\$60,000.00
Insurance:		
Group Insurance for Employees		\$1,700,000.00
Workers Compensation		\$165,000.00
Other Insured Premiums		\$180,000.00
Health Insurance Waiver		\$40,000.00
Fire		\$127,500.00
Uniform Fire Safety Act	\$34,200.00	\$3,475.00
Police	\$3,600,000.00	\$305,008.00
Constuction Code		
Building Inspector	\$158,000.00	\$6,350.00
Plumbing Inspector	\$18,000.00	
Fire Protection Official	\$20,800.00	
Electrical Inspector	\$24,100.00	
Emergency Management Services	\$6,200.00	\$14,000.00
First Aid Organization		\$28,860.00
Sewer System		\$46,200.00


**BOROUGH OF WATCHUNG**  
**RESOLUTION: R5**

Sewer Interlocal Agreements		\$805,000.00
Board of Health	\$5,000.00	\$116,000.00
Dog Regulation		\$17,300.00
Streets & Roads	\$568,000.00	\$248,000.00
Condo Act Reimbursement		\$11,000.00
Salary and Wage Adjustments	\$1,000.00	
Gas & Oil		\$90,000.00
Street Lighting		\$83,000.00
Traffic & Beautification		\$5,000.00
Environmental Commission		\$5,000.00
Historical Commission		\$5,000.00
Recreation Commission	\$47,000.00	\$77,360.00
Exp. Part. Free County Library		\$10,000.00
Public Defender	\$100.00	
Electricity		\$100,000.00
Public Employees Retirement System		\$244,930.00
Police & Fireman Retirement System		\$999,421.00
Contribution to Social Security System		\$243,385.43
DCRP		\$2,000.00
Municipal Alliance Contribution		\$1,500.00
Municipal Court	\$67,000.00	\$57,500.00
Safe and Secure Communities-Local		\$32,400.00
Safe and Secure Communities-State		\$165,000.00
Youth Services Grant		\$5,599.09
NJ Body Armor Grant		\$2,341.48
Water		\$16,000.00
Heating Fuel		\$40,000.00
Fire Hydrant Service		\$220,000.00
Telephone		\$87,000.00
Sub Total	\$5,454,900.00	\$7,292,000.00
Total		\$12,746,900.00
Capital Improvement Fund		\$250,000.00
Buildings & Grounds Improvements & Equipment		\$15,000.00
Office Equipment		\$15,000.00
Records Archiving		\$50,000.00
Payment of Bond Principal		\$1,355,000.00
Interest on Bonds		\$400,000.00
BAN Principal		\$200,000.00
BAN Interest		\$20,500.00
Best Lake Loan		\$47,500.00

**BOROUGH OF WATCHUNG**  
**RESOLUTION: R5**

NJEIT Loan	\$60,100.00
Reserve For Uncollected Taxes	\$600,000.00
Sub Total	<u>\$3,013,100.00</u>
Grand Total	<u>\$15,760,000.00</u>

  
\_\_\_\_\_  
Ronald Jubin, Council Member

  
\_\_\_\_\_  
Keith S. Balla, Mayor

Adopted: April 1, 2021  
Index: Finance-Budget  
C: W. Hance


**BOROUGH OF WATCHUNG  
RESOLUTION: R6**

**BE IT RESOLVED** that Ordinance **OR:21/03** entitled:

**"ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP BANK WHEN THE COLA IS EQUAL TO OR LESS THAN 2.5 PERCENT (N.J.S.A. 40A:4-45.14)"** (Public Hearing on April 15, 2021)

heretofore introduced, does now pass on first reading, and that said ordinance be further considered for final passage at a meeting to be held on the 15<sup>th</sup> day of April, 2021 at 7:30 P.M., or as soon thereafter as the matter can be reached, at the regular meeting place of the Borough Council, and that at such time and place all persons interested be given an opportunity to be heard concerning said ordinance, and that the Borough Clerk is hereby authorized and directed to publish said ordinance according to law with a notice of its introduction and passage on first reading and of the time and place when and where said ordinance will be further considered for final passage.

  
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Ronald Jubin, Council Member

  
\_\_\_\_\_  
Keith S. Balla, Mayor

Adopted: April 15, 2021  
Index: Finance-Budget  
C: B. Hance



**BOROUGH OF WATCHUNG  
ORDINANCE: OR 21/03**

**CALENDAR YEAR 2021**

***ORDINANCE TO EXCEED THE MUNICIPAL BUDGET COST OF LIVING  
ALLOWANCE AND TO ESTABLISH A CAP BANK WHEN THE COLA IS EQUAL TO OR  
LESS THAN 2.5 PERCENT (N.J.S.A. 40A:4-45.14)***

**WHEREAS**, the Local Government Cap Law, N.J.S. A. 40A:4-45.1 *et seq.* , provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% or the Cost-of-Living Adjustment (COLA), whichever is less, over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A:4-45.14 provides that a municipality may, in any year in which the COLA is equal to or less than 2.5% increase its final appropriations by a percentage greater than the COLA, but not to exceed the 3.5% rate as specified in the law, when authorized by ordinance; and

**WHEREAS**, the COLA for 2020 has been certified by the Director of the Division of Local Government Services in the Department of Community Affairs as 2.5%; and

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, in any year in which the COLA is equal to or less than 2.5%, may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Borough Council of the Borough of Watchung in the County of Somerset finds it advisable and necessary to increase its 2021 budget by more than 2.50% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS**, the Borough Council hereby determines that a 3.5% increase in the budget for said year, amounting to \$115,745.23 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

**WHEREAS**, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey that a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2021 budget year, the final appropriations of the Borough of Watchung shall, in accordance with this ordinance and N. J.S.A. 40A:4-45.14, be increased by 3.5% amounting to \$405,108.31 and that the 2021 municipal budget for the Borough of Watchung be approved and adopted in accordance with this ordinance; and,

**BOROUGH OF WATCHUNG**  
**ORDINANCE: OR 21/03**

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST:

\_\_\_\_\_  
Edith G. Gil, Borough Clerk

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Keith S. Balla, Mayor

Adopted: April 1, 2021  
Index: Finance-Budget,  
C: B. Hance, DCA

**BOROUGH OF WATCHUNG  
RESOLUTION: R8**

**WHEREAS**, the Borough has received a field and facility permit application and the Borough's Health Officer and Office of Emergency Management Coordinator have reviewed the complete application and covid plan submitted by Mount Saint Mary Academy; and

**WHEREAS**, Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey wishes to authorize said program.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Watchung, County of Somerset that the use of Mobus Field is authorized for the intended use as noted below:

1. Mount Saint Mary Academy, use of Mobus Field for Softball, from 3 PM to 6 PM, April 5<sup>th</sup> through May 25<sup>th</sup> (Mon-Fri).



Freddie Hayeck, Council Member



Keith S. Balla, Mayor

Date: April 1, 2021  
INDEX: Recreation  
C: LM



**BOROUGH OF WATCHUNG  
RESOLUTION: R9**

**WHEREAS,** on March 19, 2015, the Borough of Watchung authorized a Professional Services Contract to Arcari + Iovino Architects, PC, to retain the services of a Professional Architect to plan for the future of the Watchung Library; and

**WHEREAS,** the Borough of Watchung has since authorized additional contracts to Arcari + Iovino Architects, PC; and

**WHEREAS,** as a result of a meeting with the Mayor, the Mayor and Borough Administrator are recommending an award of contract as per the proposal, dated March 31, 2022, for the purpose of conceptual planning of a new library, and

**WHEREAS,** the Chief Financial Officer of the Borough of Watchung has certified that funds are available in the following account: C-02-110-A12

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William J. Hance, CFO

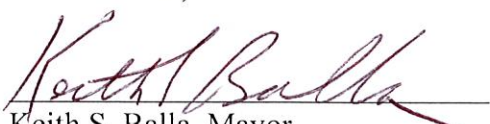
**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Watchung that the Mayor and Borough Clerk are hereby authorized and directed to execute an expansion of contract for the continued services of the following Professional for the purpose of providing architectural services for the conceptual planning of a new Library as follows:

Award to: Arcari + Iovino Architects PC, One Katherine Street, Little Ferry, NJ 07643  
Amount: Not to exceed \$2,500.00

**BE IT FUTHER RESOLVED** that this contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq. but has been awarded based on the merits and ability of Arcari + Iovino, Architects, PC to provide the services describe herein. As herewith attached, Arcari + Iovino Architects, PC attests that their subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during their term of the contract to any State, County, or Municipal Committee of a political party; any legislative leadership Committee; any continuing political Committee; and candidate committee of a candidate for, or holder of, an elective office, when the contract is awarded; and

**BE IT FURTHER RESOLVED** that the Borough Clerk is hereby authorized to advertise the award of this contract within ten days from the date hereof in accordance with the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.).

  
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Ronald Jubin, Council Member

  
\_\_\_\_\_  
Keith S. Balla, Mayor

Adopted: April 1, 2021  
Index: Awards  
C: B. Hance



**BOROUGH OF WATCHUNG  
RESOLUTION II: R10  
(EXHIBIT B)**

Resolution to Apply for Funds: Two copies of this resolution must be included in the completed application. Each of the municipality and the library/nonprofit agency/association library must certify that they are authorizing their governing bodies to submit this grant application. This resolution may be executed in counterparts, each of which shall be an original and all of which together shall be one instrument.

The BOROUGH OF WATCHUNG and the SOMERSET COUNTY LIBRARY COMMISSION

Municipality

Library/Nonprofit Agency

hereby certify that permission has been granted to apply for the project entitled the New Jersey Library Construction Bond Act, in the amount of:

\$ 6,599,557.00 (total construction project); which includes a grant request of \$ 2,937,105.00 (maximum rate of \$511.29 per square foot); and a match of \$ 3,662,452.00 (remaining project balance)

The filing of this application was authorized at the official meeting of the governing body of the Municipality/Library/Nonprofit Agency held on April 1, 2021.

**For the Municipality:**

  
\_\_\_\_\_  
Signature

Keith S. Balla, Mayor  
\_\_\_\_\_  
Typed Name and Title

April 1, 2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Certification Signature

Edith G. Gil, Borough Clerk  
\_\_\_\_\_  
Typed Name and Title

April 1, 2021  
\_\_\_\_\_  
Date

**For the Library/ Non-profit Agency:**

\_\_\_\_\_  
Signature

Nancy Stoll, Chair  
\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Certification Signature

Christine Madrid, Vice Chair  
\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Date

**BOROUGH OF WATCHUNG  
RESOLUTION: R11**

**WHEREAS**, Charlie Gunther began his employment with the Borough on January 3, 1994 as our Truck Driver/ Laborer for the Department of Public Works; and

**WHEREAS**, Charlie's dedicated, efficient and competent work ethic earned him the respect of the Mayors and Governing Bodies he has worked under over the years, as well as the many contractors, engineers and residents who came into contact with Charlie; and

**WHEREAS**, throughout his career with the Borough, Charlie also became Assistant Fire Prevention Inspector, Public Works Supervisor and eventually became Public Works Manager on January 1, 2004 earning the respect and admiration of his fellow colleagues; and

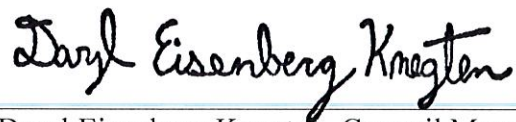
**WHEREAS**, after 16 years of being with the Borough, Charlie submitted his request to retired from the Borough on August 1, 2010; and

**WHEREAS**, many years later, the Borough engaged Charlie once again for his expertise and appointed him as the Interim Public Works Manager on February 20, 2020; and

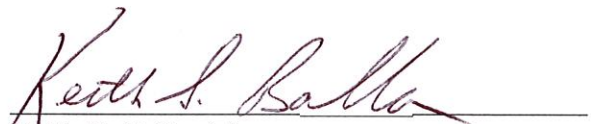
**WHEREAS**, the time has now come for Charlie to "officially retire."

**NOW THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey wish to express their appreciation to Charlie Gunther for everything that he has done for the Borough during his distinguished and exemplary career; and

**BE IT FINALLY RESOLVED** that the Mayor and Council wish Charlie and his family much good health and happiness as they begin the next chapter of their life.



Daryl Eisenberg Knegten, Council Member



Keith S. Balla, Mayor

Adopted: April 1, 2021  
INDEX: Misc.  
C: