BOROUGH OF WATCHUNG ORDINANCE #OR: 22/07

An Ordinance to amend the Code of The Borough of Watchung CH. 5-12.76 et seq., Thereof, and to fix and determine minimum and maximum salaries and compensation to be paid to certain employees.

BE IT RESOLVED, by the Mayor and Council of The Borough of Watchung, that CH. 5-12.76 et seq., the minimum and maximum base salaries and compensations to be paid to certain employees, be amended and approved as follows:

JOB TITLE	<u>MINIMUM</u>	<u>MAXIMUM</u>
Administrator	\$75,000.00	\$180,000.00
Borough Clerk	\$45,000.00	\$105,000.00
Deputy Clerk	\$40,000.00	\$65,000.00
Assistant Municipal Clerk	\$35,000.00	\$65,000.00
Mayor/Council Member	\$3,000.00	\$6,000.00
Chief Financial Officer / QPA / Technology Officer	\$40,000.00	\$130,000.00
Deputy Treasurer / Payroll & Benefits Manager	\$38,000.00	\$62,000.00
Administrative Assistant	\$34,500.00	\$62,000.00
Administrative Assistant / Finance	\$34,000.00	\$62,000.00
Administrative Assistant / Police Dept.	\$34,500.00	\$62,000.00
Administrative Assistant / TACO / Office Manager	\$35,000.00	\$70,000.00
Executive Assistant / IT Specialist	\$50,000.00	\$100,000.00
Registrar of Vital Statistics	\$400.00	\$1,200.00
Construction Code Official/ Building Subcode Official	\$25,000.00	\$55,000.00
Zoning Officer	\$10,000.00	\$20,000.00
Building Inspector	\$8,000.00	\$56,000.00
Fire Sub-Code Official	\$10,000.00	\$28,000.00
Plumbing Sub-Code Official	\$10,000.00	\$26,000.00
Electrical Sub-Code Official	\$10,000.00	\$26,000.00
Fire Official	\$10,000.00	\$42,000.00
OEM Coordinator	\$1,000.00	\$8,000.00
Engineer	\$55,000.00	\$98,000.00
Municipal Court Judge	\$32,000.00	\$95,000.00
Public Defender	\$6,000.00	\$25,000.00
Chief of Police	\$150,000.00	\$200,000.00
Police Captain	\$159,000.00	\$169,000.00
Secretary	\$30,000.00	\$60,000.00
Recreation Coordinator	\$6,000.00	\$20,000.00
Public Works Manager	\$60,000.00	\$130,000.00
Public Works Foreman	\$50,000.00	\$85,000.00
Public Works Driver / Operator Step 1	\$40,000.00	\$52,550.00
Public Works Driver / Operator Step 2	\$40,000.00	\$55,900.00
Public Works Driver / Operator Step 3	\$40,000.00	\$59,250.00
Public Works Driver / Operator Step 4	\$40,000.00	\$62,800.00
Public Works Driver / Operator Step 5	\$40,000.00	\$66,700.00
Public Works Driver / Operator Step 6	\$40,000.00	\$71,035.00
Public Works Driver / Operator Step 7	\$40,000.00	\$74,506.00
Public Works Driver / Operator Step 8	\$40,000.00	\$78,411.00
Public Works Laborer / Operator Step 8 Public Works Laborer / Driver Probationary	\$35,000.00	\$41,290.00
Public Works Laborer / Driver Step 1	\$40,000.00	
Public Works Laborer / Driver Step 2	\$40,000.00	\$46,740.00
Public Works Laborer / Driver Step 2	\$40,000.00	\$48,406.00
,		\$52,380.00
Public Works Laborer / Driver Step 4	\$40,000.00	\$55,745.00
Public Works Laborer / Driver Step 5	\$40,000.00	\$58,997.00
Public Works Laborer / Driver Step 6	\$40,000.00	\$61,275.00
Public Works Laborer / Driver Step 7	\$40,000.00	\$65,615.00
Public Works Laborer / Driver Step 8	\$40,000.00	\$69,083.00
Building Maintenance Worker	\$5,200.00	\$7,936.00

BOROUGH OF WATCHUNG ORDINANCE #OR: 22/07

An Ordinance to amend the Code of The Borough of Watchung CH. 5-12.76 et seq., Thereof, and to fix and determine minimum and maximum salaries and compensation to be paid to certain employees.

BE IT RESOLVED, by the Mayor and Council of The Borough of Watchung, that CH. 5-12.76 et seq., the minimum and maximum base salaries and compensations to be paid to certain employees, be amended and approved as follows:

JOB TITLE		MINIMUM	MAXIMUM
Tax Assessor		\$35,000.00	\$68,000.00
Tax Collector		\$10,000.00	\$50,000.00
Tax Clerk		\$25,000.00	\$62,000.00
Part Time Tax Assessor Assistant			\$26.00
Seasonal/Temporary/Part Time Hourly Rate	Hourly Wage	\$15.00	\$45.00
Board/Commission Clerk	Hourly Wage	\$15.00	\$35.00
Temporary Inspector / Sub-Code Official	Hourly Wage		\$45.00
Night Subcode Inspection			\$300.00
Recreation Camp Counselors		\$15.00	\$18.00
Recreation Camp Director			\$27.00
Recreation Camp Assistant Director			\$21.00
OPRA Coordinator			\$2,500.00

Municipal Clerk

Keith Balla, Mayor

INTRODUCED BY: JUBIN

PASSED:

PUBLISHED:

SEPTEMBER 15, 2022 SEPTEMBER 22, 2022

ADOPTED:

OCTOBER 6, 2022

INDEX:

SALARIES

CC:

B. HANCE

BE IT RESOLVED that Ordinance OR:22/07 entitled:

"AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF WATCHUNG, CH. 5-12.76 ET SEQ. THEREOF, AND TO, FIX AND DETERMINE MINIMUM AND MAXIMUM SALARIES AND COMPENSATION TO BE PAID TO CERTAIN EMPLOYEES AND FURTHER AMENDING TO INCLUDE THE TITLE OF POLICE CAPTAIN" can now be adopted after public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Borough Clerk is hereby authorized to publish notice of adoption in accordance with law. This ordinance shall become effective after final passage, adoption and publication in accordance with law.

Ronald Jubin, Council President

Keith S. Balla, Mayor

ADOPTED:

OCTOBER 6, 2022

INDEX:

FINANCE-BUDGET, SALARIES,

C:

B. HANCE, E. HORSFALL,

BE IT RESOLVED that Ordinance OR:22/08 entitled:

"AN ORDINANCE AMENDING CHAPTER 3, POLICE DEPARTMENT, OF THE CODE OF THE BOROUGH OF WATCHUNG, BY AMENDING THE ORGANIZATION OF THE POLICE DEPARTMENT TO CREATE THE POSITION OF POLICE CAPTAIN" can now be adopted after public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Borough Clerk is hereby authorized to publish notice of adoption in accordance with law. This ordinance shall become effective after final passage, adoption and publication in accordance with law.

Wendy Robinson, Council Member

Keith S. Balla, Mayor

ADOPTED:

OCTOBER 6, 2022

INDEX:

CODE, POLICE, B. HANCE, E. HORSFALL,

A. HART,

BOROUGH OF WATCHUNG ORDINANCE NO. 22/08

AN ORDINANCE AMENDING CHAPTER 3, POLICE DEPARTMENT, OF THE CODE OF THE BOROUGH OF WATCHUNG, BY AMENDING THE ORGANIZATION OF THE POLICE DEPARTMENT TO CREATE THE POSITION OF POLICE CAPTAIN.

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Watchung, in the County of Somerset and State of New Jersey as follows:

Section 1. Section 3-1.2 entitled "Organization of Police Department" of Chapter 3 entitled "Police Department" of the Code of the Borough of Watchung is hereby supplemented and amended to read as follows: [New language in **bold and underlined**; deleted language in **double strikethrough**]

Chapter 3. Police Department

§ 3-1.2. Organization of Police Department.

The Police Department of the Borough of Watchung shall consist of a Chief of Police, a Captain, up to three Lieutenants of Police, up to six Sergeants of Police, up to 20 Police Officers, and such other employees as may, from time to time, be deemed necessary by the Governing Body to properly preserve the peace and good order within the Borough. The Chief of Police may, in his discretion, subject to review by the Police Committee, organize the Police Department into such divisions or bureaus as are necessary. Immediately subordinate to the Chief of Police in the line of authority is the Captain, who shall perform such duties and responsibilities as may be assigned by the Chief through the chain of command. Determination of the appointment of the Chief of Police, the Captain, the Lieutenants, Sergeants and Police Officers shall be based upon the recommendations of the Police Committee to the Mayor and the appointments then made as hereinafter provided. There shall also be persons designed as Police Aides who shall be subject to the rules and regulations of the Borough Police Department to the extent specified in the Personnel Policy of the Borough of Watchung as established pursuant to Chapter 5 of this Code. All secretarial and clerical help shall not be considered members of the Watchung Police Department, but rather employees of the Borough of Watchung assigned for such duties to the Police Department by the Governing Body.

BOROUGH OF WATCHUNG ORDINANCE NO. 22/08

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that should any section, paragraph, sentence, clause, or phrase of this Ordinance be declared unconstitutional or invalid for any reason, the remaining portions of this Ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this Ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that in the event of any inconsistencies between the provisions of this Ordinance and any prior ordinance of the Borough of Watchung, the provisions hereof shall be determined to govern, and the inconsistencies of the prior ordinance are hereby repealed. All other parts, portions and provisions of the Ordinances of the Borough of Watchung are hereby ratified and confirmed, except where inconsistent with the terms hereof; and

BE IT FURTHER ORDAINED by the County of the Borough of Watchung that within five (5) days after its adoption by the Council, this Ordinance shall be presented to the Mayor for his approval and signature, which approval shall be granted or denied within ten (10) days of receipt of same, pursuant to N.J.S.A. 40A:60-5(d). If the Mayor fails to return this Ordinance with either his approval or objection to same within ten (10) days after it has been presented to him, then this Ordinance shall be deemed approved; and

BE IT FURTHER ORDAINED by the Council of the Borough of Watchung that this Ordinance shall take effect upon final passage and publication according to law; and approval by the Mayor pursuant to N.J.S.A. 40A:60-5(d).

INTRODUCED BY:

ROBINSON

PASSED:

SEPTEMBER 15, 2022

PUBLISHED:

SEPTEMBER 22, 2022

ADOPTED:

OCTOBER 6, 2022

ATTEST:

BOROUGH OF WATCHUNG

Keith Balla, Mayor

Edith Gil, Borough Clerk

¹CODE, POLICE

INDEX: CC:

A. HART,

{A1493955.1}

WHEREAS, Section 2-25.13 of the Code of the Borough of Watchung requires that contracts for purchases or services involving more than two thousand dollars be awarded by a resolution of the Mayor and Council.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey, that the Purchasing Agent be authorized to issue Purchase Orders as follows:

Vendor: Auto Rebuilder Collision Specialist, 26 Steiner Place, North Plainfield, NJ 07060

Item: PD Repair Car #14

Total Price: \$10,666.43 Charged to: 2-01-190-269

Vendor: John's Painting Contractor, LLC, 76 Cest Drive, Basking Ridge, NJ 07920

Item: Exterior Painting- Borough Hall

Total Price: \$15,950.00 Charged to: 2-01-155-254

Vendor: John's Painting Contractor, LLC, 76 Cest Drive, Basking Ridge, NJ 07920

Item: Texier House Improvements

Total Price: \$13,500.00 Charged to: C-02-607-A15

Vendor: Flemington Department Store, 151 Route 31, Flemington, NJ 0882

Item: DPW Boots & Clothing (7)

Total Price: \$3,500.00 Charged to: 2-01-205-239

Vendor: ASL Group LLC, 21 Eaton Road, Watchung, NJ 07069

Item: 4-Islands at Circle Repair, removal of soil, weeds, excavating, prune plantings

Total Price: \$8,400.00 Charged to: 2-01-205-273

Vendor: Wayne Fence, 921 Hamburg Turnpike, Wayne, NJ 07470

Item: Mobus Park Fence

Total Price: \$10,560.00 Charged to: 2-01-245-273

Vendor:

The Rodgers Group c/o Lexipol, 2611 Internet Blvd, Frisco, TX 75034

Item:

PD State Accreditation Maintenance

Total Price: \$8,280.00

Charged to: 2-01-190-276

Vendor:

Tomco Construction, Inc. Corporate Office, 22 Howard Boulevard, Mt. Arlington,

Item:

Stone for park and field

Total Price: \$2,000.00

Charged to: 2-01-610-201

Vendor:

Ocean Resort, 500 Boardwalk, Atlantic City, NJ 08401

Item:

Annual NJLM Conference Hotel Reservations (9)

Total Price: \$3,588.00

Charged to: 2-01-110-274, 2-01-120-274, 2-01-115-276 and 2-01-155-276

Vendor:

Air Group, LLC, 1 Prince Road, Whippany, NJ 07891

Item:

Texier House – A/C Replacement

Total Price: \$10,750.00

Charged to: C-02-607-A15

Vendor:

Peter Downes & Son, Inc., 80 Airport Road, West Milford, NJ 07480

Item:

On-site grinding – Ness Farm

Total Price: \$15,000.00

Charged to: G-03-520-118

Ronald Jubin, Council President

Keith S. Balla, Mayor

ADOPTED: INDEX:

OCTOBER 6, 2022 PURCHASING

C:

B. HANCE 10 7 22

APPROVING AN APPLICATION FOR A PLACE-TO-PLACE TRANSFER OF LIQUOR LICENSE 1821-33-005-012

WHEREAS, an application has been filed for a Place-to-Place Transfer of Plenary Retail Consumption License Number 1821-33-005-012, issued to Millers Ale House of Watchung, LLC for a pocketed license without a premise and a mailing address of 5750 Major Boulevard, Suite 400, Orlando, FL 32819; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid and the license has been properly renewed for the current license term and application is made to attach this license for Millers Ale House of Watchung, LLC to the premises at 1664 Route 22, Watchung, NJ 07069.

NOW THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey does hereby approve, effective October 6, 2022, the Place-to-Place Transfer of the aforesaid Plenary Retail Consumption licensed premises, from its former location as a pocketed license without a premises to its new location at 1664 Route 22, Watchung NJ 07069, and does hereby direct the Borough Clerk to endorse the license certificate as follows: "This license, subject to all the license terms and conditions, is hereby transferred to premises located at 1664 Route 22, Watchung NJ 07069."

Ronald Jubin, Council President

Keith S. Balla, Mayor

ADOPTED:

OCTOBER 6, 2022

INDEX:

LICENSES

C·

NJ ABC 10/7/22

I, Edith G. Gil, Municipal Clerk of the Borough of Watchung, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council at a meeting held on October 6, 2022.

WHEREAS, the Annual Rescue Squad Tree of Lights Celebration will be held on December 3, 2022 with a rain date of December 4th, and permission has been requested to include a Fireworks Display; and

WHEREAS, the fireworks display will be sponsored by the Watchung Rescue Squad; and

WHEREAS, the Watchung Rescue Squad has asked that the Mayor and Council waive the section of the Borough Code prohibiting the discharge of fireworks for this event, as set forth in Chapter 6-2.11 of the Code of the Borough of Watchung; and

WHEREAS, the Rescue Squad has filed a Firework Permit Application with the Borough Fire Official and upon the Fire Official's recommendation the Mayor and Council hereby authorize the waiver of the Firework Permit Fee of \$427.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Watchung that the prohibition of the discharge of fireworks is hereby waived along with applicable borough fees for the Annual Tree of Lights celebration scheduled for December 3, 2022, with a rain date of December 4, 2022 in the Village Green.

Ronald Jubin, Council President

Keith S. Balla, Mayor

ADOPTED:

OCTOBER 6, 2022

INDEX:

C:

MISC./BOROUGH PROP.

A. HART, C. CZUBA

RESCUE SQUAD, FIRE DEPT.

WHEREAS, N.J.S. 40A4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Council of the Borough of Watchung requests the Director of the Division of Local Government Services to approve the insertion of these items of revenue in the budget of the year 2022 which is now available as a revenue from:

Miscellaneous Revenues: Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations:

Youth Services 2020 Annual Grant	\$5,000.00
Youth Services 2021 Annual Grant	\$5,000.00
State of New Jersey Body Armor Grant	\$1,589.39
American Rescue Plan	\$314,319.67
Somerset County Historic Grant	\$435.00

BE IT FURTHER RESOLVED that a like sum be and the same is hereby appropriated under the caption of:

General Appropriations: (A) Operations - Excluded from "CAPS": Public and Private Programs Offset by Revenues:

Youth Services 2020 Annual Grant	\$5,000.00
Youth Services 2021 Annual Grant	\$5,000.00
State of New Jersey Body Armor Grant	\$1,589.39
American Rescue Plan	\$314,319.67
Somerset County Historic Grant	\$435.00

Adopted:

Keith S. Balla, Mayor

Attest:

Edith G. Gil, Borough Clerk

ADOPTED:

OCTOBER 6, 2022 FINANCE-BUDGET,

INDEX: C:

B.HANCE, DLGS

WHEREAS, the Summit Animal Rescue Association, Inc. has submitted an application to the Borough of Watchung for a Raffle License; and

WHEREAS, said application has been presented as required for Findings and Determinations; and

WHEREAS, the Borough Clerk has reported that the proper fees have been paid and therefore recommends its approval.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey that the Borough Clerk is hereby authorized to issue Raffle License #669 as follows:

NAME AND ADDRESS OF ORGANIZATION

Summit Animal Rescue Association, Inc. PO Box 124 Berkeley Heights, NJ 07922

DATE OF RAFFLE

RL#669 -12/10/22 Off Premise Raffle

Ronald Jubin, Council President

Keith S. Balla, Mayor

ADOPTED:

OCTOBER 6, 2022

INDEX:

LICENSES

C:

R. ANGELO 10/7/22

BE IT RESOLVED, by the Mayor and Council of the Borough of Watchung,

that the Borough Treasurer be, and is hereby directed to pay bills in the amount of \$2,941,192.48 per the attached bill list. The expenditures can be broken down into the following categories:

Affordable Housing Trust	\$ 1,741.00
Animal Control	\$ 7.80
Assessment Trust Fund	\$ -
Developer Escrow	\$ 10,396.75
Other Escrow	\$ 56,732.25
Somerset County Taxes	\$ 1,820,686.72
Capital Fund	\$ 49,661.98
Grant Fund	\$ 53,526.84
Current Fund	\$ 948,439.14
Total:	\$ 2,941,192.48

Wendy Robinson

Freddie Hayeck

Curt Dahl

Keith Balla, Mayor

Pietro Martino

Ronald Ju

Christine Ead

William // Hance, CFO

James Damato, Administrator

Date:

October 6, 2022

Index: Finance

AUTHORIZING THE BOROUGH ENGINEER TO ENDORSE NJDEP TREATMENT WORKS APPROVAL (TWA) PERMIT APPLICATION FOR S/K MORRIS TOWNSHIP ASSOCIATIES, LLC. FOR PROJECT 1375 PLAINFIELD AVENUE (BLOCK 7010 LOT 9) WATCHUNG TOWNHOUSE REDEVELOPMENT PLAN

WHEREAS, S/K Morris Township Associates, LLC. has submitted documents for the NJ Department of Environmental Protection TWA permit application for 1375 Plainfield Avenue Watchung Townhouse Redevelopment Plan (PROJECT); and

WHEREAS, the PROJECT consists of the demolition of an existing office building and construction of twenty-four (24) townhouses in four (4) separate buildings, along with associated site improvements; and

WHEREAS, the proposed sanitary sewer collection system for the PROJECT will be accomplished via a connection to an existing manhole on the east side of Stoney Hill Road; and

WHEREAS, the NJDEP forms require the signature of the Borough's Authorized Representatives.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Watchung, County of Somerset, State of New Jersey that it hereby designates the Borough Engineer as the Authorized Representative to endorse all applicable DEP forms associated with the TWA Application for the project 1375 Plainfield Avenue Watchung Townhouse Redevelopment Plan.

Christine Pad, Council Member

Keith S. Balla, Mayor

ADOPTED: OCTOBER 6, 2022

C:

INDEX: MISC, BOA,

ENG., BOA, 1017

WHEREAS, the Borough of Watchung ("Watchung" or "Borough") has determined, after consultation with the Chief of Police, that there is a need to hire additional patrol officers for the Borough's Police Department ("PD"); and

WHEREAS, the Borough has conducted interviews and reviews of interested applicants for the position of Patrol Officer; and

WHEREAS, as authorized by Borough Code, Section 3-2.5, the Police Committee Chair has submitted to the Mayor, her recommendation for the appointment of Koami Ekoue to the position of Patrol Officer for the Police Department; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Watchung, County of Somerset, State of New Jersey that:

- 1. The Mayor and Council hereby authorize a conditional offer of employment to Koami Ekoue as a Patrol Officer with the Borough Police Department effective October 17, 2022.
- 2. The appointment to a full-time patrol officer is contingent and conditioned upon the successful completion and approval of a background check, along with physical and psychological evaluations.
- 3. Koami Ekoue shall be compensated in accordance with the terms and conditions set forth in the Collective Bargaining Agreement between the Borough and PBA Local 193.

Wendy Robinson, Council Member

Keith S. Balla, Mayor

DATE:

OCTOBER 6, 2022

INDEX:

POLICE, PERSONNEL

C·

FINANCE, POLICE DEPT.,